

Health and Wellbeing Board

6 July 2016

Meeting Schedule and Work Programme

Recommendation(s)

1. That the Health and Wellbeing Board approve the proposed meeting schedule for the remainder of 2016/17 and commission the Executive Team to develop a detailed work programme to support this.

1.0 Key Issues

- 1.1 Currently the Health and Wellbeing Board meet three times a year. A further commitment has been made to participate in an additional three development sessions throughout the year.
- 1.2 This commitment reflects the need to both fulfil the immediate needs and 'day job' relating to oversight of live activity and shape the future direction of services through the fostering of system leadership.
- 1.3 The Board is further supported by an Executive Team, comprising Chief Officers from the respective organisations, whose meetings are currently scheduled to fall after the Board.

2.0 Options and Proposal

- 2.1 It is proposed that from September the dates for the formal Board meeting and development sessions be combined:
 - 7th September 2016
 - 9th November 2016
 - 23rd January 2016
 - 22nd March 2016
- 2.2 Each session would then comprise a formal element plus an opportunity for informal discussion and development sessions following the main meeting.
- 2.3 This arrangement would be further supported by the rearrangement of the Executive Team meetings so that these are scheduled to inform the Board. These will in turn be informed by reports to the Executive Team from supporting sub-groups.

- 2.5 To complement these arrangements a detailed Forward Plan for the Board and Executive Team will be produced, reflecting all statutory obligations plus a locally agreed work programme.
- 2.6 It is envisaged that these small revisions will increase visibility and momentum around the Health and Wellbeing agenda within Warwickshire and facilitate greater opportunity for system development and fostering of key relationships.

3.0 Timescales associated with the decision and next steps

- 3.1 It is proposed that the above arrangements are agreed in principle by the Board and developed in detail through the Executive Team in July 2016, ahead of becoming operational in September 2016.
- 3.2 A detailed work programme should be submitted to the Board in September for consideration.

Background papers

None

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The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: None